

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting
October 21, 2013
7:00 PM

Chairman Gary Harris opened the meeting by asking those in attendance to stand and Pledge Allegiance to the flag followed by roll call.

Trustees present: James Likley, Gary Harris, Ronald Oiler as well as Fiscal Officer, Sandra Tryon and Assistant Fiscal Officer, Martha Evans. Sign in sheet attached to minutes.

Guests are welcomed.

FIRE DEPARTMENT

The Clam Bake on Saturday October 19, 2013 was a huge success with 312 tickets sold. More than previous years.

CEMETERY AND PARKS

Trustee Oiler did not have anything to report.

ROADS

Trustee Oiler called the Engineers office regarding the Buffham Rd. ditch problem. Dan Becker will be coming out to survey the situation. John Minor was advised that a meeting will be made around 3:30 in the afternoon so that all interested parties may attend. Trustee Oiler will also advise Trustee Harris of the meeting so he may attend.

The CSX railroad crossings will be completed by June 2014 with a cost of \$196,813.00. The Townships portion will be \$11,809.00 and Medina County will also pay \$11,809.00. The remainder will be paid by CSX, PUCO, and Ohio Railroad.

Lee met with Dan Becker at the Kennard Rd. culvert. The Township was grouped in with the county on this project which is Issue I money. The total being \$140,000.00 with the Township paying \$35,000.00. Lee is taking care of some ditching and tree removal and getting things ready for winter.

Trustee Oiler got a call from a resident regarding the crosswalk from the high school to the tennis court on Buffham Rd. Lee agreed to repaint the lines. There was also a question of if a sign could be posted and Lee pointed out that the placement of a sign may restrict a visual problem with traffic but would look into it.

ZONING

Matt Witmer reporting that there was nothing new to report on the Lesiak property.

He reported that there is discussion of IdleAir being put in Pilot on the South side of the lot. It would contain 30 spaces. No application has been filed at this time but he feels they may be coming to the BZA in the next month or so for a variance permit.

Super 8 requested to put a sign on their building so they were given the information needed based on the length of the building. They also inquired about an on sight managers apartment. The Board as well as Mrs. Evans agreed that this issue was addressed several years ago. Trustee Likley advised Matt to make sure that there was a good understanding of what was expected. Matt did contact Mr. Thorne on the issue.

Bill Hutson is representing a couple on Stuckey Rd. regarding a lot split on a non conforming lot. They want to sell off the lot next to it which they own and add 42 feet to their existing property. After much discussion and a review of the proposed lot split it was decided that the request to increase the frontage

on the lot must be compliant to existing regulations.

Trustee Likley made a motion that the lot split be returned back to the proposed owners to be corrected to our present 250 foot frontage. Seconded by Trustee Harris. Roll call; Likley, aye; Oiler, aye; Harris, aye. (Discussion: If the owners choose to sell lot as is to the farmer and attaches the lot to his parcel, no action is needed by the Zoning Inspector or the Board of Trustees)

FISCAL OFFICERS REPORT

Bills to be paid in the amount of \$6,774.96.

Trustee Likley made a motion to pay the bills, seconded by Trustee Harris. Roll call: Harris, aye; Oiler, aye; Likley, aye

Fund Status: Investments \$301,503.62 Checking \$435,260.05

Appropriation Status Report

CORRESPONDENCE

Trustee Likley asked Mrs. Evans if the Township Fire Levy will be zeroed out for this year. Martha advised that there was still \$900.00 towards the grate, and around \$4,900.00 left in Fire Safety Services for capital items. Grant funding for power cots and lifts are not available for capital purchase, it is available for Fire Safety Services. Only 3 purchase orders are left and the money can carry over to 2014.

RESOLUTION 2013-21 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR Trustee Likley made a motion to adopt Resolution 2013-21, seconded by Trustee Oiler. Roll call: Trustee Harris, aye; Trustee Likley, aye; Trustee Oiler, aye.

A notice from the Court of Common Pleas stating that property on Kennard Rd. was offered to the Township due to delinquent taxes. The township has 10 days to decide if they want to purchase the property or not. Trustees agreed to check out the property.

There was discussion of the Mutual Health Service notice that has been handed out to all employees. Mrs. Evans advised that because of Obama Care the Township is required to hand out the paperwork stating that the drug coverage meets the minimum requirements. Mr. Likley wanted to know if the Township had received all the signatures regarding Section 125 and she said yes.

MINUTES October 1, 2013 Trustee Likley made a motion to approve the October 1, 2013 minutes as submitted, seconded by Trustee Oiler. Roll call: Trustee Likley, aye; Trustee Harris, aye; Trustee Oiler, aye.

October 7, 2013 Minutes tabled until next meeting.

October 11, 2013 Trustee Likley made a motion to approve the October 11, 2013 minutes as submitted, seconded by Trustee Oiler. Roll call: Trustee Harris, aye; Trustee Oiler, aye; Trustee Likley, aye.

October 15, 2013 minutes to be submitted at next meeting.

Zoning Secretary Ads will run until October 31st. Copies of the 2011 resumes as well as the 2013 resumes have been given to the Trustees for review. The position will be available in November. Trustee Likley would like for the position to be Zoning Secretary/Administrative Assistant to the Board, Zoning and the Fiscal Officer. Duties would include Trustee minutes, Zoning minutes, Public notices, website communications, filing and other clerical duties. The board will come up with a job description for this position.

OLD BUSINESS

The Fiscal Officer is to advise the Board when there is a hall rental since we do not have anyone to open or close the hall at this time. The job does pay \$20.00 per event. The Trustees agreed to open and close the hall until they appoint someone. The amount paid is subject to Social Security deductions. The Trustees cannot be paid.

NEW BUSINESS

Nothing to report.

ANNOUNCEMENTS

October 23, 2013 BZA special meeting, closed session with legal council, 8:00 pm

November 4, 2013 Fire District Meeting 6:30 pm Trustees regular meeting 7:00pm

November 5, 2013 Election Day

November 12, 2013 Zoning Commission, public hearing for wood fire burners, executive session, 7:30 pm

PUBLIC COMMENT (limit 5 minutes)

Mike Schmidt asked questions regarding the terminology of the Outside Wood Burning Stoves. There were questions as to what can be burned inside them, if it is only wood, or can it be coal? Trustee Oiler advised that there were other issues regarding the placement of the smoke stack. It must be set so the smoke does not bother the neighbors.

There being no further business to come before the board:

Trustee Harris made a motion to adjourn at 8:15 pm, seconded by Trustee Oiler. Unanimous

Approved Nov. 4, 2013